

## Capabilities and Services

We are excited to provide you the services you deserve. Below are some of the details about what we can offer. If there is something you don't see, be sure to ask. If we can't do it, we will try to help you find someone who can. We also partner with an offset vendor to help you with the larger quantities.

### Services:

- 25 to 1000 quantities
- Black and White and Full Color
- ARC's and Galleys
- Variable Data
- Out-of-Print Books
- eBooks
- French Flaps
- 3-Hole Drill
- Bookmarks
- Posters
- Postcards
- Fulfillment
- Distribution
- Pre-Press help
- Online Quote Request
- Online Client Page  
(To place orders, track job status and obtain pricing.)

### Trim Sizes:

Standard Trim Sizes Available:

- 5.5 x 8.5
- 6 x 9
- 7 x 10
- 8.5 x 11

Non-Standard Trim Sizes Available:

- Any trim size between 3 x 5 to 9 x 12

\* All trim sizes are available at no additional charge.

\*\* Trim sizes larger than 8.5 x 11 are available on an individual bid basis.

\*\*\* The maximum width of short side bound books varies due to the thickness of the text bulk.

### Types of Lamination:

- Layflat Matte Lamination
- Layflat Gloss Lamination



# Binding Styles



## Perfect Bound

The book block is glued directly to the cover stock. The cover is also scored a 1/4" from the spine to allow for better adhesion and opening. Books with this binding are often referred to as paper back books.



## Saddle Stitch

The book block and cover are folded in half. Staples are then punched through the fold to create a booklet. This type of binding style is recommended for books with a small page count, less than 56 pages.



## Spiral Wire

Allows the book to lay flat using a single wire coil which is weaved through the cover and book block along the length of the spine.



## Wire-O

Allows the book to lay flat using a wire coil of double loops which is weaved through the cover and book block along the length of the spine.



## Case Bound (Double Fan)

Adhesive is pushed against the binding edge of the book block first in one direction, then the other, thereby fanning or separating the edges of the sheets. Boards are then attached to the book blocks which creates a hard cover. These boards are covered with leather, cloth or a printed cover.



## Case Bound (Moffett)

Book blocks and end sheets are sewn together 3/16" from the spine. Boards are then attached to the book blocks which creates a hard cover. These boards are covered with leather, cloth or a printed cover. Moffett binding is used for books with a book block thickness of .375" or less.



## Comb

Allows the book to lay flat using what looks like a large plastic comb. The "teeth" of the comb are then looped through the cover and book block along the length of spine.



## Plastic Coil

Allows the book to lay flat using a single plastic coil which is weaved through the cover and book block along the length of the spine.